AmeriCorps Instructional Support Team
FY 2008-2009 (October 1, 2008 - September 30, 2009)
Year Twelve
Member Training Check-off

Member's Name:_____

Enter Date Completed For Each Item Listed

Item	Date		Comments
Required surveys, forms and copies			
Signed Statement after Receiving Training Manual			see Member Agreement
Pre-Course Evaluation for Orientation and Professional Dev. Skills Training		%	completed prior to courses (PM)
Post-Course Evaluation for Orientation & Professional Dev. Skills Training		%	completed after course (90% min)
Self-Assessment Training Survey			completed during pre-service training
Mid-Year Self-Assessment Training Survey			completed mid-year (March)
End-of-Term Self-Assessment Training Survey			completed end-of-term (September)
End-of Term Performance Appraisal			completed end-of-term (September)
School Faculty Meetings and Community Education Advisory Council Meets			
Copy of Certificate Program for Teacher Assistants certification			
Copy of First Aid / CPR certification cards			
Required Training Sessions			
Certification Program for Teacher Assistants			
Orientation to AmeriCorps - Carol McArthur			
Legal Issues / No Child Left Behind / Alabama Code of Ethics - Amy Bryan			
Reading Initiative / Language Arts / Language Development - Litta Norris			
Math Strategies / Manipulatives - Litta Norris			
Disaster Preparedness - El Williams, AmeriCorps ERT Corps			
Disabilty Inclusion - Wilile Thornton			
Technology / Instructional Equip. / Media Basics - Ashley Bennett			
First Aid & CPR Certification - Ada Sue Thompson			
Early Childhood Development & Learning / Child Abuse - Ada Sue Thompson			
Special Education - Willie Thornton			
Professional Image / Communications - Betty McQueen / Bettdonna Mack			
Art in the Classroom - Nancy Idland			
Community First Aid / CPR - Ada Sue Thompson			
Conflict Resolution*			
Drugs in the Workplace*			
Multi-Cultural Diversity*			
Dealing Effectively with Parents*			
Professional Etiquette*			
Internet Usage			
History and Nature of National Service*			
= training identified as part of the orientation and professional dev training			
Service Ethic			
Rules, Regulations, Prohibitive Activities, Grievance Procedure			
Computer Literary (not the same as Internet Usage)			
Time, Financial, and Stress Management			
Working with Volunteers			
AIDS / HIV / Universal Precautions			
Child Abuse Awareness			
Team Building			
Citizen Involvement "We The People"			

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